



Andrew Jackson Language Academy

Leadership Begins Here

[About AJLA](#)

[For Students](#)

[For Parents](#)

[For Teachers](#)

[Calendar](#)

October 1, 2020

Dear AJLA Parents,

Hello everyone and happy October. You have made it past your first month of remote learning!

As a parent, I know self-care often falls on the bottom of the to do list. However, self-care is essential when balancing kids and work are our top priorities. In this [Self-Care in the Time of Coronavirus](#) article, Rae Jacobson provides five tips for parents:

1. Making time for yourself -having me time and socializing with friends
2. Prioritizing healthy choices -getting enough sleep, exercising, eating healthy
3. Being realistic -avoiding burn out by setting realistic expectations
4. Setting boundaries -practicing emotional distance, taking a break from worrying news
5. Reconnecting with things you enjoy -picking up a hobby, enjoying the company of your family

Please make sure you are taking care of yourselves so that you are better able meet the needs of others in your care.

Wishing you a peaceful fourth week of school. Don't forget to visit our [school website](#) at www.andrewjackson.cps.edu for important information and updates. You can also follow us on Twitter [@AJLamsrebolledo](#) and school Facebook [@JacksonLanguageAcademy](#) for school highlights and events.

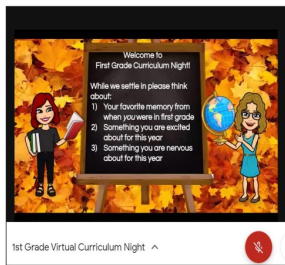
Be well and safe.

Best,

Dr. Rebolledo
Principal

Thank You!

The AJLA teachers would like to thank all of you who attended our grade level Curriculum Night last week



and this week. Teachers will be sending you a copy of their presentations in their Friday communication.

Thank you also for attending the 8th grade GoCPS High School Application Meeting this past Tuesday led by our counselor, Ms. Kordas. The presentation and resources were shared with 8th grade parents via email. As always, please reach out if you have questions as we are here to help you.

Staff Contact Information

Below is our staff contact list. If you have questions specific to specials classes or various departments, please reach out to the appropriate staff member for an immediate response.

Main Office

Dr. Rebolledo Principal - msrebolledo@cps.edu

Ms. Basile, Assistant Principal - cfbasile@cps.edu

Ms. Kordas, Counselor/GoCPS Application - mkordas@cps.edu

Ms. Kempster, Clerk/Attendance - mkmoradi@cps.edu

Ms. Burger, Community Representative/Enrollment/Aspen - pburger@cps.edu

Mr. Gallagher, ELL Coordinator/ Bilingual Spanish - mfgallagher@cps.edu

Ms. Chen, ELL / Bilingual Chinese - csho@cps.edu

Case Manager/IDEA Coordinator:

Ms. Nelson K-2nd - alnelson2@cps.edu

Mr. Hernandez 3rd-5th - mghernandez10@cps.edu

Ms. Ackerman 6th-8th - abackerman@cps.edu

Homeroom:

Room 101 – Ms. Hirsch, Kindergarten - kesandquist@cps.edu

Room 102 – Ms. Exposito, Kindergarten - smjones33@cps.edu

Room 200 – Ms. Kiken, 1st grade - afkiken@cps.edu

Room 202 – Ms. Price, 1st grade - mnprice@cps.edu

Room 208 – Ms. Herlitz, 2nd grade - kherlitz@cps.edu

Room 210 – Ms. Gayman, 2nd grade - sgayman@cps.edu

Room 204 – Ms. Andrewsavage, 3rd grade - sdolton-webe@cps.edu

Room 206 – Mr. Lynch, 3rd grade - kalynch2@cps.edu

Room 314 – Ms. Anguiano, 4th grade - mmanguiano@cps.edu

Room 316 – Ms. McManus, 4th grade - rjmcmanus@cps.edu

Room 300 – Ms. Prabhakar, 5th grade - nprabhakar@cps.edu

Room 301 – Ms. Williams, 5th grade - dpwilliams@cps.edu

Room 302 – Ms. Park, 6th grade - slfong@cps.edu

Room 304 – Ms. Gonzalez, 6th grade - jmzoellner-gonzal@cps.edu

Room 307 – Mr. Sadoff, 7th grade - jbsadoff@cps.edu

Room 312 – Ms. Patel, 7th grade - npatel-lordis@cps.edu

Room 306 – Ms. Koonce, 8th grade - acsheppard@cps.edu

Auxiliary Classes

Art, Ms. Lee - RFMilliner-I@cps.edu

Library Media, Ms. Knibbs - smknibbs1@cps.edu

Music Theatre, Ms. Schlicht - bschlicht@cps.edu

Physical Education, Ms. Frank - kfrank1@cps.edu

Physical Education, Mr. Vabro - jvabro@cps.edu

World Language:

Chinese, Ms. Bracy - cchang3@cps.edu

French, Ms. Van Twisk - AVanTwisk1@cps.edu

Italian, Ms. Henderson- jahenderson@cps.edu

Japanese, Mr. Okamura- mokamura@cps.edu

Spanish, Ms. Colon - kcolon@cps.edu

Protecting Student Privacy During Remote Learning

**REMOTE LEARNING:
HOW TO MAKE VIRTUAL LEARNING
SESSIONS A SUCCESS!**

Thank you for supporting your child's meaningful engagement in virtual remote learning. Here are some tips for creating a productive learning environment at home.

- Creating an At-Home Learning Space**
To set the tone for learning, we encourage parents to create a dedicated learning space for remote learning, such as at the kitchen table or at a desk. It should be a space where parents or other individuals will be readily available to support learning and monitor online activity. To the best of your ability, the space should be free of distractions and include all learning tools and materials within arm's reach.
- Respecting Privacy and Confidentiality**
Student privacy and the confidentiality of student information remains a top priority for Chicago Public Schools (CPS). As part of remote learning, some schools will be implementing live virtual sessions that include whole classroom or small group instruction. During these sessions, names and images of students may be visible to the teacher and other participating students. To protect student privacy, parents or other individuals should not participate in, observe, or record virtual sessions.
*Please note that teachers may record their live virtual sessions for archiving and later reference for students. Teachers will inform students when they are recording sessions.
- Conferring WiFi Connectivity**
To ensure your child is on time for virtual remote learning, confirm your internet is working in advance of the scheduled start time. If you experience issues connecting to your home network, try restarting your device and connecting to your home WiFi network again. If you are still having difficulty, please contact your internet service provider. If you do not have access to the Internet at home, here is information on how to access free or low-cost Internet options as well as instructions on using a cell phone as a personal hotspot to connect to the Internet.
- Adhering to the Student Code of Conduct**
Students are expected to adhere to the expectations for responsible student behavior in the Student Code of Conduct. Students should act kindly, be considerate of others, and treat others as they would wish to be treated in person.
- Monitoring Web Content**
CPS enforces web filtering on all district-owned devices. The district does not have the ability to filter personal devices. Please monitor your child's web browsing and use during remote learning accordingly.
- Getting Help**
If you have questions or experience any issues, please contact your child's classroom teacher. Communication practices used by teachers and parents while school is in session will remain available (e.g., email, Parent Portal, Google Classroom).

Please see below the communication that was sent to families by CPS on September 4 regarding protecting student privacy during Google Meets virtual sessions. The communication provides reminders for parents/guests to not join virtual classes. Please be mindful of your actions if you are in range of your child's camera as you are in view of the teacher and the entire class.

Protecting our students' privacy during online learning. In addition to ensuring our students have the tools they need to successfully learn from home, CPS is committed to doing everything we can to protect the online privacy and safety of our school communities during remote learning.

- Guests and outside visitors are prohibited from joining virtual classes. It is important to remember that during remote learning, students and teachers will be bringing a virtual classroom into the privacy of their home or living situation. It is our collective responsibility to respect and protect each other's privacy and any personal or sensitive information we may learn through a virtual classroom. Therefore, the district is prohibiting any outside visitors from participating in or observing a virtual classroom unless legally required or consent has been obtained.
- Teachers should remind students and families that everyone must respect each other's privacy as much as possible during remote learning. Learn more about how to best respect and protect one another's privacy during remote learning [here](#). And as a reminder, our [Acceptable Use Policy](#)

Local School Council Update

Please see updates below from LSC Relations regarding the CPS LSC.

As you are likely aware, the district was unable to hold the Local School Council (LSC) elections in April due to the COVID-19 pandemic. Governor JB Pritzker signed a law in June that will allow Chicago Public Schools (CPS) to move the LSC election to November and extend current LSC terms until the new election takes place. We are writing today to update you on the following changes to this year's LSC elections.

We are adjusting our LSC election timeline.

- The candidate application period will reopen through October 2, 2020. Please find the nomination process forms [online](#) or at your local CPS school. Completed forms must be returned to the principal of the school where you intend to run for the LSC along with [two pieces of acceptable identification](#) by 3 p.m. on October 2, 2020.
- Candidate forums will be held virtually from October 19-30, 2020 to give school communities the opportunity to hear from prospective members. The LSC and principal should set up the virtual forums the same way they set up the virtual LSC meetings and share the forum details with candidates, parents, school staff, and community stakeholders via email and the school website.
- LSC elections will be held during report card pick-up days this fall; elementary school LSC elections will take place on November 18, 2020 and high school LSC elections will take place on November 19, 2020.
- Newly elected LSC members will be inaugurated on January 10, 2021 and will begin their roles on January 11, 2021.

The deadline for judge applications has been extended to 3 p.m. on October 6, 2020. Applicants must submit their completed [Form 18-20](#) to the school where they would like to serve and submit their completed [Form W-9](#) and [CPS Internal Accounts Vendor Request Form](#) to internalaccounts@cps.edu. Judges will be selected in October and trained in late October and early November.

Current LSC terms will be extended from 24 to 30 months to ensure LSCs are able to continue supporting schools prior to the next election. Current members' terms will expire on January 10, 2021 provided they continue to meet eligibility requirements.

New LSC members will serve for 18 months to allow the district to return to its usual spring LSC election cycle in 2022. Thus, LSC member terms for 2020–22 will conclude on July 1, 2022.

Thank you to the dedicated, passionate members of our CPS community who are running for election to create positive, well-rounded learning environments for our students. We are confident these changes will allow our LSCs to adapt to our present circumstances and meet the challenges we are currently facing.

If you have questions, please contact Dr. Willy Montes de Oca at gwmontedeoc@cps.edu or Myra Winding at mgwinding@cps.edu.

School Forms Due November 18

Please help us. We need your assistance with school forms submission. Each family must complete and submit forms for each student. Our school funding is dependent on the submission of school forms so it is important that we receive your forms. **The deadline to complete and submit forms has been extended to November 18.**

Here is the link to the 2020-2021 OSHW Student Health Forms Booklet [[ENGLISH](#) | [SPANISH](#)].

If you have not submitted these forms, here are your options:

1. Click on the link above and complete the forms electronically. All forms must have a signature.
2. If you have a printer, you can: print the forms, sign them, and drop them off at the school security desk located on Congress Street door #1 OR scan and email them back to Ms. Burger pburger@cps.edu OR mail them to our school.
3. If you do not have a printer, you can pick up your forms packet at school and fill out at the security desk located on Congress Street door #1 between 8:00 AM until 2:00 PM Monday through Friday.

Here is a Parent Checklist:

ALL PARENTS MUST COMPLETE:

Student Medical Information 2020-2021.....	Page 5
Request for Emergency and Health Information	Page 25
School Messaging Consent Form (Robocall).....	Page 27
Media Consent Form and Release.....	Page 29
Family Income Information Forms.....	Page 31

PARENTS MUST COMPLETE IF YOU WANT DENTAL AND/OR VISION SERVICES FOR STUDENTS:

Dental Consent Form.....	Page 9
Vision Consent Form.....	Page 13

DOCTOR MUST COMPLETE THE FORMS AND PARENT MUST RETURN TO SCHOOL CLERK:

Proof of Dental Examination Form - For students that have private dentist.....	Page 15
Vision Examination Report - For students that have a private eye doctor.....	Page 16
Asthma Action Plan - students with asthma, see school clerk or nurse.....	Page 19

Healthcare Provider Statement for Food Substitution Student Health &

When completing your Emergency Form, please make sure to include caregivers in your emergency contact information.

Please call the school if you are unable to complete the forms at the options provided so that we can help you. You can also email Ms. Burger pburger@cps.edu if you have questions completing your forms.

Thank you in advance for ensuring that all forms are submitted by September 30.

Reporting Daily Absences

Reporting Absences

Per CPS attendance policy, **parents need to contact the school office to report an absence, early dismissal, or tardy**. The phone number is **773-534-7000**. You can leave a voicemail with the date, child's first and last name, parent's first and last name, relationship to student and the reason for absence or tardiness.

Please also make sure to email your child's teacher/s about your child's absence so that they do not miss out on important class assignments and information. Click [here](#) for the school-wide Staff Organization contact list.

If the children are being cared for and supervised during the school day by a relative, babysitter, tutor, or organization, please add that person to the emergency contact form, or if already submitted, call the office with that information so that we can have permission to discuss tardiness, login issues, school work or any other school issues that might arise while the child is in their care.

Thank you for your assistance as we ensure every student at AJLA is accounted for on a daily basis. If you have any questions regarding absences, please contact Ms. Kempster at mkmoradi@cps.edu.

ASPEN: Parent Portal System

Do you have access to Aspen? Chicago Public Schools utilizes the Aspen system as the Student Portal where parents can conveniently check grades, attendance, and other information about your student's progress.

Click [here](#) for a tutorial on how to create a Parent Portal account and sign-up instructions and support videos.

Students:

Existing Student Portal accounts are automatically transferred to Aspen. The new Student Portal URL is aspen.cps.edu and you will use your CPS username (not your email address) and password to log in.

Parent/Caregivers:

Use the Parent Portal to easily and conveniently check grades, attendance, and

other information about your student's progress. **Parents who are interested in creating a portal account for the first time must** confirm the following.

- You are listed as a contact for your student(s) in the current Student Information System, and
- You have an up-to-date email address in the current Student Information System

Assuming the above items are complete, you will receive an email that will start the sign up process. To sign-up for Parent Portal, please contact Ms. Burger and provide your up-to-date email address and request a Parent Portal account in Aspen. Once parent contact information has been verified by the student's school, parents will receive a signup email from Aspen. If you don't receive the sign-up email, we recommend checking your Spam folder. If you are unable to locate the email, please contact Ms. Burger pburger@cps.edu for assistance.

Parents Council



Parents Council

Our Parents Council is committed to our children's school experience. **Please check out our website [AJLA Parents Council](#) for more information and to sign up to receive Parents Council updates.** Join Parents Council for their next meeting on Wednesday, October 28 at 4:30 PM via Zoom.

2020 Parents Council Officers

Rubi Alvarez – President

Emelie Ilarde – Vice President

Pamela Alfaro – Treasurer

Dave O'Malley – Recording Secretary

Gretchen Gall – Corresponding Secretary

You can reach the officers at info@ajlaparentscouncil.org

Important Dates



Please note the following important dates and events:

September 28 - 2nd Grade Curriculum Night at 5:00 PM

September 29 - 8th Grade GoCPS High School Application meeting at 5:00 PM

September 30 - 1st Grade Curriculum Night at 5:00 PM

October 9 - 5th week Progress Reports distribution

October 12 - GoCPS Applications open

October 13 - Virtual Open House 5:30 PM

October 28 - Parents Council meeting at 4:30 PM

November 3 - No school- Election Day (state holiday)/Veteran's Day Celebration

November 11 - Veteran's Day (now a student attendance day)

****Click [here](#) for the CPS 2020-21 Elementary School Calendar**

Andrew Jackson Language Academy

1340 W. Harrison Street Chicago, IL 60607

Main Office 773-534-7000 | Fax 773-534-9338

msrebollo@cps.edu

www.andrewjackson.cps.edu

